

**Federal Republic of Nigeria**  
**Federal Ministry of Health**  
**Federal Secretariat Complex, Phase 3**  
**Ahmadu Bello Way, Abuja**

**Invitation for Technical and Financial Bids for the Execution of 2015 Appropriation**

Further to the General Procurement Notice in April 22, 2015 in the Daily Trust, Guardian News Papers and the Federal Tender Journal, the Federal Ministry of Health wishes to invite qualified, interested and eligible Vendors, Contractors, Original Equipment Manufacturers (OEMs) to obtain bids for Specific Procurement as follows:

**(2.1) Category A (Goods)**

<b>S/N</b>	<b>Project Title / Discretion</b>	<b>Location/Specifications</b>
A1	Procurement of Office Equipment, Furniture, and Stationeries for FMOH, National Obstetric Fistula Centers and Port Health Offices	As in the Various Bidding Document
A2	Procurement of Medical Equipment and Consumables for FMOH, NBTS, and Port Health Offices	As in the Various Bidding Document
A3	Procurement of long lasting insecticide nets (LLINs) for routine distribution. (WHOPES Recommended) and IRS Insecticide for FMOH, MDGs.	As in the Various Bidding Document
A4	Procurement of Laboratory Reagents, Chemicals, and Test Kits for FMOH, MDGs, and Port Health Offices.	As in the Various Bidding Document
A5	Procurement of Drugs and Essential Medicines: MDG branded ARV drugs for FMOH, MDGs.	As in the Various Bidding Document
A6	Printing, Production and binding of Documents for FMOH.	As in the Various Bidding Document
A7	Procurement of NCDC Projects and Services	As in the Various Bidding Document

A8	Procurement of Equipment/Drugs under Constituency Projects.	As in the Various Bidding Document
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**(2.2) Category B (Works)**

<b>S/N</b>	<b>Project Title / Discretion</b>	<b>Location/Specifications</b>
B1	Maintenance and Rehabilitation of Office Building in FMOH and other outpost offices.	As in the Various Bidding Document
B2	Equipping and Furnishing of the NCDC Headquarters at Jabi, Gaduwa Laboratory, Port Health Offices, Federal Dental Clinic & Federal Eye Clinic and other Specialized Clinics	As in the Various Bidding Document
B3	Construction /Upgrading of Tertiary Hospitals.	As in the Various Bidding Document
B4	Construction/Rehabilitation of zonal Intervention/Constituency Projects.	As in the Various Bidding Document

**2.3 Category C (Consultancy)**

<b>S/N</b>	<b>Project Title / Discretion</b>	<b>Location/Specifications</b>
C1	Clearing of Consignment	As in the Various Bidding Document
C2	Capacity Building and Components for Training/Programmes.	

**(3a) Mandatory Requirements:**

Prospective bidders are required to submit the following documents:

- (i) Certificate of Incorporation/Registration with Corporate Affairs Commission (CAC).
- (ii) Compliance Certificate with PENCOM.

(iii) Evidence of Tax Clearance Certificates for the last three years (2012, 2013 & 2014) corresponding with declared turnover.

(iv) Evidence of VAT Registration with TIN Number.

(v) Certificate of Compliance from Industrial Training Fund (ITF).

(vi) Evidence of Interim Registration with Bureau of Public Procurement (BPP IRR).

(vii) Evidence of Registration with Financial Reporting Council.

**(3b) Other Requirements**

(viii) Company Audited Accounts for the last three years (2012, 2013 & 2014) showing annual turnover.

(ix) Evidence of registration with NAFDAC for Drugs, Reagents and other Consumables.

(x) Verifiable list of similar jobs successfully executed in the last three years.

(xi) Evidence of Financial Capability to execute the Projects (Bank Guarantees from reputable banks and prove of annual turnover of N100,000,000 (One hundred million Naira Only) for Section A2, A3 & A5.

(xii) Company Profile and Technical qualifications of key personnel with evidence of experiences on similar jobs.

(xiii) Evidence of Registration with the Pharmacists Council of Nigeria and current annual licenses to practice (for supply of all Drugs).

(xiv) Manufacturer's Authorization for Distributors/Suppliers of Goods; Section: A2, A4, A5 & A7 only).

(xv) Evidence of NPA License as Clearing Agent for Consultancy: Section C1 only.

(xvi) Evidence of Nigeria Customs Service Clearing License for Consultancy: Section C1 only

(xvii) List of verifiable Equipment indicating ownership or on lease (for construction/ renovation only).

(xviii) A sworn affidavit confirming that all information presented and attached are true and correct of the company and that no officer of the Federal Ministry of Health is a former or present Director, Shareholder or has any pecuniary interest in the bidder.

**(4) Collection of Tender Documents**

Tender documents are obtainable from the office of the Tender Unit of the Procurement Department Room 3.11, 3rd floor on the presentation of a copy of the original receipt of non-refundable tender fee of N20,000.00 (Twenty Thousand Naira) Bank draft issued in favor of Federal Ministry of Health. Federal Secretariat Complex. Phase III, Abuja for each lot.

**(5) Submission Requirements:**

(i) Completed Technical and Financial proposals (three set of hard copy) shall be submitted in two different sealed tamper proof envelopes and labeled “Technical proposal” and “Financial Proposal” and both placed in a third envelope. All the 3nos envelopes should bear the company name at the reverse sides while the “Project Name” and Lot No, at the Top Right Hand Corner of the Envelope and addressed to:

**The Secretary,  
Ministerial Tenders Board,  
Federal Secretariat Complex,  
Phase 111, 3rd Floor (Ministerial Tender Board Secretariat)  
Federal Ministry of Health,  
Ahmadu Bello Way, Abuja.**

(ii) The documents should be deposited in the Tender Box at the Tender Secretariat, Podium G, Room 3.11, 3rd Floor, Federal Secretariat, Phase 111, Ahmadu Bello Way, Central Business District, Abuja. Closing time for all submissions is on **or before Monday, 30<sup>th</sup> November, 2015 at 12.00noon prompt.** Late submissions shall not be entertained.

**(6) Opening:**

Opening of the received documents will commence immediately after the dead line at the Conference Room on the 3rd Floor. All Bidders and/or their Representatives, Relevant Professional Bodies and NGOs are invited to witness the public opening exercise accordingly.

**(7) Please note that:**

- (i) All CAC, VAT PENCOM, BPP IRR and TAX Certificates may be referred to the Security Agencies, Corporate Affairs Commission, Federal Inland Revenue Services (FIRS), National Pension Commission and other relevant bodies for verification.
- (ii) Contractors are not permitted to Bid for more than two lots and only technically successful bidders will be invited for the next stage of the bidding process.
- (iii) The Federal Ministry of Health reserves the right to reject any or all the submissions that do not meet up with the requirements as specified.

**Signed:**

**L.N. Awute mni**

**Permanent Secretary**

**Federal Ministry of Health**